

# Anti-Bullying Policy



**CROWN HILLS  
COMMUNITY COLLEGE**  
*A Specialist Sports College*



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Crown Hills Community College  
Policy Document

**ASPIRATION** *Be the best  
that you can be*

**COMMITMENT** *Do what it takes for  
as long as it takes*

**SUCCESS** *Be ready to take  
on the world*

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## Statement of Intent

Crown Hills Community College is committed to ensuring that all students are able to learn in a supportive, caring and safe environment without the fear of being bullied. Bullying is an antisocial behaviour that can affect everyone; it is unacceptable and will not be tolerated.

If bullying does occur, all students should know who to tell and know that incidents will be dealt with promptly and effectively.

No one deserves to be a victim of bullying. Everybody has the right to be treated with respect. We are committed to helping students who bully others to learn different ways of behaving and supporting victims.

## What is Bullying?

Bullying is any repeated negative behaviour that is intended to make others feel upset, uncomfortable or unsafe.

Bullying can be:

- **Emotional:** being unfriendly, excluding, tormenting, spreading rumours
- **Physical:** pushing, kicking, hitting, punching or any use of violence
- **Racist:** racial taunts, graffiti, gestures
- **Sexual:** unwanted physical contact or sexually abusive comments
- **Homophobic:** because of, or focussing on, the issue of sexuality
- **Verbal:** name-calling, sarcasm, spreading rumours, teasing
- **Material:** negative references to a person clothes or belongings
- **Disability:** Name calling and teasing a person with physical or mental disability
- **Cyber:** all areas of internet, such as email and social media misuse. Mobile threats by text messaging and calls. Misuse of images.

Cyber bullying differs from other forms of bullying in that it can take place at any time and can invade previously safe places such as the home. The audience can be very large and reached very quickly. The perpetrator may never be in the same physical space as their target and may attempt to remain anonymous. Many cyber bullying incidents can themselves act as evidence.

## Aims of the Policy

- To help create an ethos in which attending school is a positive experience for all members of the school community.
- To develop confident, caring and competent citizens.
- To make it clear that all forms of bullying are unacceptable at Crown Hills.
- To enable everyone to feel safe while at school and encourage pupils to report incidents of bullying.

- To guide and give skills to students so that they are able to make informed and sensible decisions in all aspects of their lives.
- To respond to all problems and complaints in a constructive, friendly, and professional manner.
- To support and protect targets of bullying and ensure they are listened to.
- To help and support bullies to change their attitudes as well as their behaviour and understand why it needs to change.
- To liaise with parents and other appropriate members of the school community where appropriate.
- To ensure all members of the school community feel responsible for combating bullying.

## Advice to Students

### What can you do if you are being bullied?

- Tell yourself that you do not deserve to be bullied, and that it is wrong.
- Be proud of who you are. It is good to be individual.
- Try not to show that you are upset. A bully thrives on someone's fear.
- Stay with a group of friends/people. There is safety in numbers.
- Report the incident immediately to your tutor, the pastoral support team (ideally your head of year or assistant head of year) or any member of school staff.
- All College staff will take bullying seriously and will take action.
- If you feel something has not been followed up, then discuss this matter with the leadership team staff in charge of behaviour Mr M Patel.
- Talk to one of our Anti Bullying Ambassadors. They will be identified during assemblies.
- Report it using the [stop@crownhills.leicester.sch.uk](mailto:stop@crownhills.leicester.sch.uk) email address

### If you know someone is being bullied

- Take action. Watching and doing nothing looks as if you are on the side of the bully.
- If you feel you cannot get involved, tell an adult immediately.
- Do not be, or pretend to be, friends with someone who is a bully.
- Talk to one of our Anti Bullying Ambassadors.

## Parental Involvement

- Crown Hills Community College is committed to working in partnership with parents and believes that the best outcomes emerge when professionals and parents/carers are able to work together when bullying occurs.
- We recognise the important influence which parents/carers have on their children and will enlist their support when their child is involved in bullying either as victim or a perpetrator.
- Parents who believe their children are the victim of bullying should share their concerns with the College at the **earliest** opportunity and be prepared to work with us to keep their children safe.
- All expressions of concern will be taken seriously and investigated thoroughly.
- Where parents have concerns about with regard to bullying they should contact their child's tutor in the first instance and include the Assistant Head of Year in communications too.
- Make sure your child is encouraged to talk and not to be afraid to ask for help. We strongly discourage parents from keeping their children at home or taking matters on themselves to resolve issues related to bullying.

## The College strategies

- We reinforce and remind the college community of our policy via assemblies and pastoral meetings and through the college's anti-bullying campaigns.
- We take part in the National Anti-Bullying Week each year.
- We aim to prevent bullying from occurring by thoughtful education through the Life Skills PSHE and Pastoral curriculum.
- We encourage all students to seek help in dealing with bullying positively though assemblies, tutor activities and strong pastoral links including assistant and heads of years.

- Passive surveillance throughout the school site.
- Consultation with student councils and feedback from vulnerable students.
- Half termly monitoring of the recording system; analysing data for patterns and trends.
- Pastoral team meetings and informal intelligence gathering
- On site health and safety inspections (mapping for hotspots)
- Use of rewards and sanctions (See Behaviour and Rewards policy)
- Informing parents and carers through newsletters and the college website
- We do not use teaching materials or equipment which gives a negative view of any group because of their ethnic origin or gender.
- Stereotypical views are challenged though all aspects of the curriculum and the pastoral programme.
- We encourage students to discuss how they get on with other people and to treat everyone with respect.
- Staff are on duty outside of lessons. Duty staff patrol areas of the college at break times, lunchtimes and before and after the school day.
- Students contribute to the school's Anti-Bullying Policy through Student Voice.
- There is open access for students to Year Offices which houses the Assistant Head of Year and HOY.
- All victims and aggressors are interviewed, write statements and take part in resolution meetings
- The college has an email reporting system available for students
- Communication is maintained with parents and carers. Students are aware of the range of sanctions for bullying which include: reports, detentions, seclusion and exclusion.
- Behaviour data is reported to SLT and the Governors Personal development, Behaviour and Welfare subcommittee.
- The college aims to provide training to staff to help them understand the needs of their pupils, including those with educational needs, SEND.

### Reporting incidents

All students whether the victim or bystanders (witnesses) are expected to report any suspected incident of bullying to any member of staff or trusted adult. Ideally to their Assistant Head of Year.

The following procedures take place:

#### Staff

- Record/report the incident via email clearly marked 'Bullying' and inform Pastoral team (Assistant Head of Year, Head of Year and Behaviour support team). This process can also happen in person.
- **Ensure that all details are clearly recorded** :Date, time, place, Victim /perpetrator and tutor group type of bullying and names of any witnesses

#### Pastoral Support Team

- Interview Victims, perpetrators and witnesses: Statements will be taken
- Record all action taken on action taken on Bromcom: Contact with parents and specific sanction. Contact with outside agencies should be recorded (Police, attendance and welfare)
- Pastoral Team will facilitate a **Resolution Meeting and record the outcome of this on Bromcom**
- Head of Year and SLT Line Manager will monitor and report all bullying data to Governors' Behaviour and Safety subcommittee
- Refer victim to Anti Bullying Ambassadors linked to the year group and inform tutor and relevant staff so they can support student if / where needed.

## Off-site incidents

Crown Hills has a responsibility to its students and the local community. We aim to deal with off-site bullying incidents in a consistent way, following government guidance, in order to show due care to the safety of the victim and diligence in informing relevant parties so that the behaviour does not reoccur.

The following procedures take place:

- Inform parents of what has been reported by the student or bystanders
- Record the incident and actions taken
- Meet with students and parents as appropriate
- Inform the police if necessary
- Contact other schools if appropriate
- Apply a college sanction if appropriate

This policy has been written in conjunction with the college's Equality and Diversity policy (Equality Act 2010)